

Lloyds Bank plc

Instruction to your bank or building society to pay by GBP Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Lloyds Bank plc
 IMS Customer Service
 PO Box 3413
 Sheffield
 South Yorkshire S4 7YB
United Kingdom Attn : Payments section

Service user number

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FOR LLOYDS BANK PLC OFFICIAL USE ONLY
 This is not part of the instruction to your bank or building society.

Account Holder Name(s)

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Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

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|-----------------|-----------------------|
| To: The Manager | Bank/building society |
| Address | |
| | |
| | Postcode |

Instruction to your bank or building society

Please pay Lloyds Bank plc Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Lloyds Bank plc and, if so, details will be passed electronically to my bank/building society.

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| Signature(s) |
| |
| Date |
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Mortgage account number

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Banks and building societies may not accept Direct Debit Instructions for some types of account
 This guarantee should be detached and retained by the payer.

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The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Lloyds Bank plc will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Lloyds Bank plc to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Lloyds Bank plc or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Lloyds Bank plc asks you to.



- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.